## Quality Observation Worksheet

Observer: ______________________________________  Site/School: ____________________________________________
Date: ______________  Time: __________

### Guideline 1: Administrative-Staffing Qualifications
Quality programs employ reliable systems that foster responsible fiscal management, address sustainability, and project the need for constant enhancement of the program, safety, staff, and youth through evaluation.

### Guideline 2: Programming Curriculum & Activities
Quality programs provide a safe, healthy, and stimulating learning environment that promotes physical, social, emotional, and cognitive growth and development for youth. Activities allow for choice, exploration, and discovery.

### Guideline 3: Professional Development
A quality program offers on-going training for volunteers and staff members that encompass advocacy for youth and positive youth development.

### Guideline 4: Relationships-Nurturing Environment
A quality program develops and nurtures positive reciprocal relationships and interactions among students, staff, programs, community, school staff and administration

### Guideline 5: Parent Involvement-Engagement
Quality programs develop strong partner relationships and interactions for students, staff, programs, community, school, and administration

### Personal Comments and Ideas

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For questions and comments, please contact Marcia Dvorak at mjdvorak@ku.edu