

## Quality Observation Worksheet

Observer: \_\_\_\_\_ Site/School: \_\_\_\_\_  
Date: \_\_\_\_\_ Time: \_\_\_\_\_

### Guideline 1: Administrative-Staffing Qualifications

Quality programs employ reliable systems that foster responsible fiscal management, address sustainability, and project the need for constant enhancement of the program, safety, staff, and youth through evaluation.

**Notes:**

### Guideline 2: Programming Curriculum & Activities

Quality programs provide a safe, healthy, and stimulating learning environment that promotes physical, social, emotional, and cognitive growth and development for youth. Activities allow for choice, exploration, and discovery.

**Notes:**

### Guideline 3: Professional Development

A quality program offers on-going training for volunteers and staff members that encompass advocacy for youth and positive youth development.

**Notes:**

### Guideline 4: Relationships-Nurturing Environment

A quality program develops and nurtures positive reciprocal relationships and interactions among students, staff, programs, community, school staff and administration

**Notes:**

### Guideline 5: Parent Involvement-Engagement

Quality programs develop strong partner relationships and interactions for students, staff, programs, community, school, and administration

**Notes:**

### Personal Comments and Ideas

**Notes:**